



ISE-G-CF-3.0

Date: 05/13/2016

Conference Funding Policy

Graduate Student Conference Funding is provided by the ISE Department and is managed by the Graduate Programs Office. The goal of the funding is to enable ISE graduate students to make presentations at key conferences/exhibitions in their fields. This funding is available to ISE graduate students on an individual basis.

If you have submitted an abstract to present at a conference, you do not have to wait until it is accepted to apply. The scholarship is awarded on a first come, first serve basis. If any additional funding remains from previous quarters, the funding will remain available until the end of the fiscal year (June 30).

Students should apply for conference funding 1-4 months prior to the conference attending. If at any time the student decides they will not attend the conference, the student should notify the Graduate Programs Office immediately.

A graduate student can receive a scholarship for \$500 to attend a conference. Up to five awardees may be selected each quarter with any unused awards rolling over to the following quarter, until June 30. Awardees will be notified of the scholarship six weeks-one month prior to the conference. In the event of more than five students applying for the same conference, a lottery process will be used to determine who will receive the scholarship. The money will be deposited into the student's account. If the student owes money to the University, the University will take what is owed out of the scholarship money. This funding is a partial source of support and students should seek additional funding (if needed) from their advisor, the Graduate College, and other places. ISE does not expect to grant more than one award per graduate student per fiscal year, except in extraordinary circumstances.

All graduate students who accept conference funding support from ISE commit to presenting a synopsis of their work via a poster, a PowerPoint, or other appropriate format at a departmental event to be determined each year.

Application Process:

1. Student must complete the Conference Funding Application <https://illinois.edu/fb/sec/8195361>
2. Advisor must complete the Advisor Support Form <https://illinois.edu/fb/sec/9488250>

Both applications must be received before the application will be considered.